



Companies and Intellectual
Property Commission

a member of **the dtic** group

Business Step-by-Step Guidelines For Status Report Submissions

Status Report

Purpose

The purpose of this document is to demonstrate the steps to submit a Status Report for a company that is in Business Rescue. The report will be submitted by one of the appointed Business Rescue Practitioners in the company.

1. Login and select Status Report under the Business Rescue Menu

The screenshot shows the CIPC Electronic Self Service portal. At the top, there is a navigation bar with 'Home', 'Services', and 'Amendments' links. A 'Business Rescue' dropdown menu is open, showing options: 'Business Rescue', 'Proceedings', 'Practitioner Appointments', 'Practitioner Licensing', and 'Status Reports' (highlighted with a red box). Below the menu, a table titled 'Business Rescue Proceedings - Enterprise Application' is displayed. The table has columns: ID, DATE, TYPE, ENTERPRISE, and a series of columns for application status (APPLICATION, APPLICATION AP, NULLITY OF, NULLITY F, NULLITY APPROVAL). The table contains multiple rows of data, including entries for 'Termination Substantial Implementation' and 'NON PROFIT C... IN BUSINESS'. A 'Cancel' button and a 'New Application' button are visible above the table. The URL at the bottom is 'https://k2qa.cipc.co.za/Customers/Runtime/Form/CIPC.BusinessRescue.Form.StatusReport.Application.Landing'.

ID	DATE	TYPE	ENTERPRISE	APPLICATION	APPLICATION AP	NULLITY OF	NULLITY F	NULLITY APPROVAL
8...	2023...	COR...	PMENT ...	Termination Substantial Implementation	6000001...	IN PROGRE...	PROCEEDINGS ...	
8...	2023...	COU...	TMENTS		6000001...	COMPLETED	APPROVED	
8...	2023...	COR...		NON PROFIT C... IN BUSINESS	6000001...	COMPLETED	APPROVED	
7...	2023...	COR...	DUTH A...	PRIVATE COMP... IN BUSINESS	6000001...	IN PROGRE...	PROCEEDINGS ...	
8...	2023...	COU...	DUTH A...	PRIVATE COMP... AR DEREGI...	6000001...	IN PROGRE...	PROCEEDINGS ...	
7...	2023...	COR...	ERAL SE...	PRIVATE COMP... IN BUSINESS	6000001...	COMPLETED	APPROVED	
7...	2023...	COU...	D PART...	PRIVATE COMP... IN BUSINESS	6000001...	COMPLETED	APPROVED	
7...	2023...	COR...		PRIVATE COMP... IN BUSINESS	6000001...	IN PROGRE...	PROCEEDINGS ...	
7...	2023...	COU...	RIA 12	PRIVATE COMP... BUSINESS ...	6000001...	COMPLETED	APPROVED	
7...	2023...	COU...	ING	PRIVATE COMP... IN BUSINESS	6000001...	COMPLETED	APPROVED	
7...	2023...	COU...	GLASS	PRIVATE COMP... BUSINESS ...	6000001...	COMPLETED	APPROVED	

2. Select New Application

CIPC Electronic Self Service Welcome, Logout

[Home](#) [Services](#) [Amendments](#) [Business Rescue](#) [Financials](#)

Business Rescue Status Report

[View Application](#) [Cancel](#) [New Application](#)

Selected Filter: Default Quick Search: All fields

DATE	REFERENCE NUMBER	ENTERPRISE TYPE	ENTERPRISE NAME	ENTERPRISE STATUS	APPLICATION STATUS
05/09/2024	60000024296	Private Company		In Business	Approved
30/08/2024	60000024250	Non Profit Company		Business Rescue	Approved
30/08/2024	60000024249	Non Profit Company		Business Rescue	Approved
19/08/2024	60000023964	Close Corporation		In Business	Approved
19/08/2024	60000023961	Private Company		Business Rescue	Approved
19/08/2024	60000023960	Private Company		Business Rescue	Approved
19/08/2024	60000023958	Private Company		Business Rescue	Approved
19/08/2024	60000023957	Private Company		Business Rescue	Approved

3. Click on Selection under Search Options, then the Dropdown under Selection, and then Select the Enterprise you want to file a Status Report for.

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Home Services Amendments **Business Rescue** Financials

Enterprise Information

Enterprise Search Options

☒ Selection ☐ Search

Note:
Choose "Selection" to pick from enterprises on your profile OR "Search" for an enterprise by Reg No

Selection: K2022700073 - MAKING PRETORIA 

Search by Reg No:

Type: K2022700073 - MAKING PRETORIA 12 (07)

Name: MAKING PRETORIA 12

Status: BUSINESS RESCUE (10)

Application Information

Application

Has the meeting of Creditors been conducted? ☐ YES ☒ NO

Was the Plan Approved? ☐ YES ☒ NO

javascript;

4. Fill in the required information.

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Application

Has the meeting of Creditors been conducted?

☒ YES☐ NO

Was the Plan Approved?

☒ YES☐ NO

What actions were approved and when are the actions to be implemented?

1. Action 1 - 24 Nov 2024
2. Action 2 - 29 Nov 2024
3. Action 3 - 10 Mar 2025

What is outstanding in terms of the plan?

1. Action 1
2. Action 2
3. Action 3

What measures have been taken to address the above and when will they be implemented?

1. Shareholder meeting - 25 Oct 2024

5. Click on the Add button and attach the Report and Supporting Documents.

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Welcome,

Logout

Home

Services

Amendments

Business Rescue

Financials

What measures have been taken to address the above and when will they be implemented?

1. Shareholder meeting - 25 Oct 2024

Supporting Documents

+ Add

✕ Remove

FILE NAME	DOCU FILE CONTENT
No items to display.	
<< < 1 > >>	

Submit

Cancel

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06 SEP 2024 09:45:59 AM

6. Click on (Click her to attach a file).

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Home Services Amendments Business Rescue Financials

What measures have been taken to address the above and when will they be implemented?

1. Shareholder meeting - 25 Oct 2024

Supporting Documents

+ Add - Remove

FILE NAME

SUPPORTING DOCUMENT

Note: Max pdf file size of 5 MB

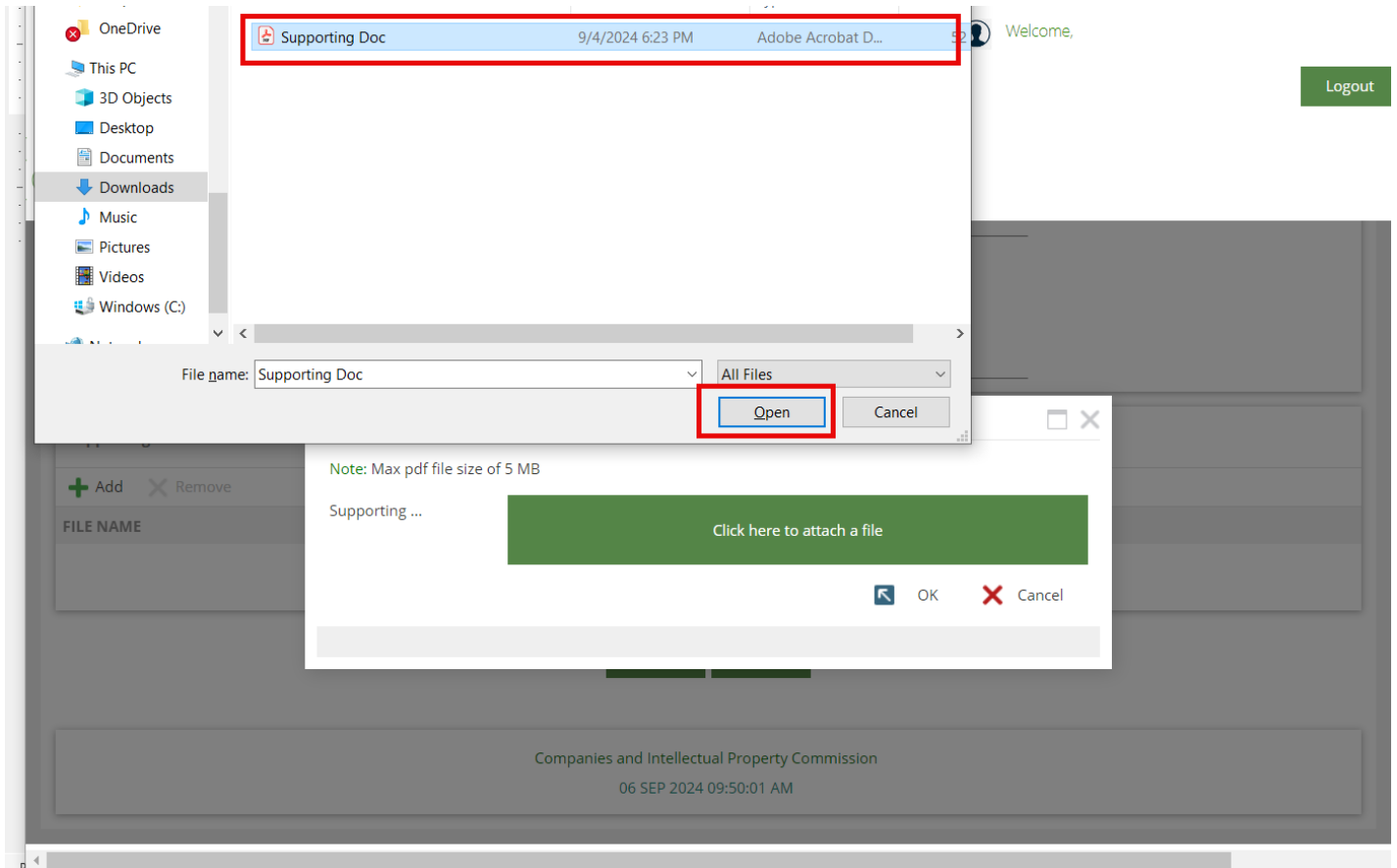
Supporting ...

Click here to attach a file

OK Cancel

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06 SEP 2024 09:47:29 AM

7. Navigate to your documents, select a document and click Open.



- Click on OK then repeat the steps by clicking on Add to continue adding all the required documents.

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Home Services Amendments **Business Rescue** Financials

What measures have been taken to address the above and when will they be implemented?

1. Shareholder meeting - 25 Oct 2024

Supporting Documents

+ Add - Remove

FILE NAME

SUPPORTING DOCUMENT

Note: Max pdf file size of 5 MB

Supporting ...

 Supporting Doc.pdf
(PDF File)
51.94 KB

 OK  Cancel

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9. Click on the Submit Button.

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HomeServicesAmendmentsBusiness RescueFinancials

What measures have been taken to address the above and when will they be implemented?

1. Shareholder meeting - 25 Oct 2024

Supporting Documents

+ Add

✕ Remove

FILE NAME	DOCU FILE CONTENT
Supporting Doc.pdf	Supporting Doc.pdf

<< < 1 > >>

Submit

Cancel

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06 SEP 2024 09:54:09 AM

javascript;

10. Click on the OK button to File the report.

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Home Services Amendments **Business Rescue** Financials

What measures have been taken to address the above and when will they be implemented?

1. Shareholder meeting - 25 Oct 2024

Supporting Documents

+ Add X Remove

FILE NAME

Supporting Doc.pdf

CIPC

? Are you sure you want to Submit the Status Report?

OK Cancel

Submit Cancel

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11. Click on the OK button to Finalise the submission.

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Home Services Amendments **Business Rescue** Financials

What measures have been taken to address the above and when will they be implemented? 1. Shareholder meeting - 25 Oct 2024

Supporting Documents

+ Add - Remove

FILE NAME

Supporting Doc.pdf

CIPC

? Application for Status Report is successfully submitted

OK Cancel

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06 SEP 2024 09:56:43 AM

12. Your application will have Status Submitted and will be processed by the back office.

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Business Rescue Status Report

View ApplicationCancelNew Application

Selected Filter: DefaultQuick Search: All fields

DATE	REFERENCE NUMBER	ENTERPRISE TYPE	ENTERPRISE NAME	ENTERPRISE STATUS	APPLICATION STATUS
06/09/2024	60000024306	Private Company	MAKING PRETORIA 12	Business Rescue	Submitted
05/09/2024	60000024296	Private Company		In Business	Approved
30/08/2024	60000024250	Non Profit Company		Business Rescue	Approved
30/08/2024	60000024249	Non Profit Company		Business Rescue	Approved
19/08/2024	60000023964	Close Corporation		In Business	Approved
19/08/2024	60000023961	Private Company		Business Rescue	Approved
19/08/2024	60000023960	Private Company		Business Rescue	Approved
19/08/2024	60000023958	Private Company		Business Rescue	Approved
19/08/2024	60000023957	Private Company		Business Rescue	Approved
19/08/2024	60000023953	Private Company		In Business	Approved

13. The filing Business Rescue Practitioner will receive an email that the submission has been approved after the Back Office has completed the process with no queries.

